



**LaSalle/Putnam County Educational Alliance for Special Education**

1009 Boyce Memorial Drive, Ottawa, IL 61350

PHONE/TDD: (815) 433-6433 / FAX: (815) 433-6164 / EMAIL: [lease@lease-sped.org](mailto:lease@lease-sped.org)

**Non-Violent Physical Crisis Intervention Training Request Form**

**\*Please submit request for training a minimum of 14 days prior to training date in order to secure adequate number of trainers and training books.**

**\*Training is a free service from L.E.A.S.E. with a material fee for books ordered.**

Check Training Option:

\_\_\_\_\_ Initial (First time training: minimum of 6 hours)

\_\_\_\_\_ Refresher (Mandatory yearly training: minimum of 3 hours)

Choose which **Completed**:

\_\_\_\_\_ 5 or **More** Refresher trainings

\_\_\_\_\_ 5 or **Less** Refresher trainings

District/School: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Date(s) of Training Request: \_\_\_\_\_

Time for Training: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

Training Location: \_\_\_\_\_

\*Location needs to include tables/chairs and space for movement, e.g., cafeteria or gym. In addition, access to a computer with LCD projector or chart stand may be requested.

After 3 business days, you will receive email confirmation of the training.

Once complete, please click on the Print button and fax the form to Mary Jean Caputo, L.E.A.S.E. secretary.