

## 2011-2012 Enhancements to NetIEP

### **New Notification**

- As you try to enter a new student, if a duplicate record exists in the system for the student you will be directed to contact the L.E.A.S.E office.

### **Start a new IEP**

- Select either annual review or amendment. Starting a new IEP, the date provided updates the “Date of IEP Meeting” on the Student Record.

### **Form 4 – IEP Conference Summary**

- This date on this form will continue to update the Student Record, “Date of IEP Meeting”. The “Projected Date of Annual IEP Review” will reflect the “Date of IEP Meeting” plus one year minus a day. “Date of Most Recent Evaluation: on the student also pulls from Form 4 “Eligibility Determination” date.

### **Note the following:**

- Coordinators will “lock” an IEP once it is completed and approved. An IEP can also be “unlocked” should an inadvertent error or change become necessary. Please contact your L.E.A.S.E. coordinator to request that an IEP be “unlocked”.
- Upon request L.E.A.S.E. can “rollback” an IEP. A “rollback” deletes the identified IEP.

### **Form 10 – Signature Page**

- The drop down list of Placement Options has been modified to correspond with the Educational Environment, (EE) codes from I.S.B.E. FACTS system.

### **Form 12 – General Considerations in the Development of the IEP**

- This form contains a new addition in the Hearing/Vision section. Now there is a “yes” or “no” check box to indicate if a student has a cochlear implant.

### **Form 15 – Accommodations and Supports**

- On this form the Language Proficiency section has been modified to reflect I.S.B.E. FACTS requirements. If a student is identified as an English Language Learner, (ELL) a textbox has been added to indicate the “Final Determination of Limited English Proficiency, (LEP)” status. Also added is the identification of the appropriate severity level of the student’s primary disability. This identification is completed only if the student’s primary or home language is other than English, (per FACTS 2010-11 January revision, page 24).

### **Form 18 – Schedule of Educational Services**

- This form contains a date modification. The date saved in the first “Duration of Services” will become the “Begin Date of the IEP” on the Student Record.

### **Form 19 – Amendments to the IEP**

- This form also contains a date modification. The date that appears mid-page with the sentence starting, “the changes will begin on..” is the “Amendment Date” on the Student Record.